



BARNSELY METROPOLITAN BOROUGH COUNCIL

**Report of the Principal
Officer (Licensing) to the
meeting of the Statutory
Licensing Regulatory Board
Sub Committee to be held
on the 3rd August 2010**

LICENSING ACT 2003

APPLICATION FOR A PREMISES LICENCE

Hoyland Common Primary School, Sheffield Road, Hoyland,

Barnsley, S74 0DJ

1. Background

- 1.1 On 7th June 2010, an application under the provisions of the Licensing Act 2003 was received from Deputy Head Mrs Harrison and Assistant Head Mr Banham of Hoyland Common Primary School, Sheffield Road, Hoyland, Barnsley. A copy of this application is attached as Appendix 1.
- 1.2 Members are requested to determine the application for a premises licence.
- 1.3 Hoyland Common Primary School is located amongst both open space and residential dwellings and runs alongside the A6135.

2 Application for Premises Licence

- 2.1 The proposed application requests the licence to take effect from 1st July 2010 and requests the following licensable activities and opening times:

a) Provision of Plays

Monday to Friday 08.00 – 23.00 both indoors and outdoors

b) Provision of Films

Monday to Friday 08.00 – 23.00 Indoors only

c) Provision of Indoor Sporting Events

Monday to Friday 08.00 – 23.00

d) Provision of Live Music

Monday to Friday 08:00 – 23.00 both indoors and outdoors only

e) Provision of Recorded Music

Monday to Friday 08.00 – 23.00 both indoors and outdoors

f) Performance of Dance

Monday to Friday 08.00 – 23.00 both indoors and outdoors

g) Provision of Facilities for Dancing

Monday to Friday 0.00 – 23.00 both indoors and outdoors

h) Provision of Facilities for entertainment of a similar description to those provided for making music or dancing

Monday to Friday 08.00 – 23.00 both indoors and outdoors

i) Opening Hours

Monday to Friday 08.00 – 23.30

3 Promotion of Licensing Objectives

- 3.1 The applicant has set out in the application the steps intended to be taken in order to promote the four licensing objectives, if the proposed premises licence is granted.

a) General – all four licensing objectives

The licensing objectives have been considered in the light of the proposed application, taking into account the premises and the site location.

Details of any measures considered necessary to promote the licensing objectives are contained under the relevant objective below.

‘Undertake fire risk assessments plus risk assessments for events taking place’

b) The Prevention of Crime and Disorder

'Front main door is security locked. No alcohol on site. Volunteers are CRB checked. Regular perimeter checks to take place to prevent intruders onto school site. School is alarmed. No smoking site and sign displayed.

c) Public Safety

'Fire exits clearly marked on all external routes. Visible running man signage showing direction for exit routes. Clear notices detailing assembly points on all exit routes. All staff have undertaken fire safety training (25.05.10). Staff will be present on and duty at all events. Regular perimeter checks to take place to prevent uninvited intruders onto the school site to prevent crime and disorder. First aid trained staff on site. No smoking site.

d) The Prevention of Public Nuisance

'No loud music to be played and noise to be kept to a minimum as not to cause disruption to the surrounding neighbourhood. No alcohol on school site and no smoking.'

e) The Protection of Children from Harm

'School ensures all helpers are CRB checked. Staff on duty at all events. First aid trained staff'.

4 Responsible Authorities

- 4.1 No representations have been made; however, the Pollution Section of Regulatory Services had initial concerns regarding the application for external activities until 23.00 - five days a week.
- 4.2 With this in mind, Senior Pollution Officer Lucy Allen, contacted the Assistant Headteacher, Mr Banhan, who suggested placing a limit on the number of external music activities to 12 per year. It was also agreed that external music will cease at 8pm. With this in mind, the Licensing Section will be seeking the maintenance of a record book logging all external events which take place throughout each school year.

- 4.3 It should be noted that the school has a radio which can broadcast externally, however, this will only be used during school fairs and it is important to note that the speaker nearest to residents has been disconnected.
- 4.4 No other representations have been received from Responsible Authorities in this matter.

5 Interested Parties

- 5.1 Following publication of the statutory notice of the application for the premises licence in the local press and the display of notices at the premises, a representation in the form of petition has been received from interested parties.
- 5.2 The representations have been received from:
- J & A Fraser, Beech House, 5 Regent Street, Hoyland Common, Barnsley
 - B. Wood, 4 Regent Street, Hoyland Common, Barnsley
 - D & L Varley, 6 Regent Street, Hoyland Common, Barnsley
 - W. Tucker, 31 Regent Street, Hoyland Common, Barnsley
 - E. Burden, 18 Regent Street, Hoyland Common, Barnsley
 - C & M Wroe, 20 Regent Street, Hoyland Common, Barnsley
 - M Clegg, 9 Regent Street, Hoyland Common, Barnsley
 - S. Jackson & G. Fraser, Cross Keys Public House, Sheffield Road, Hoyland Common, Barnsley
 - F. Leadbeater, 27 Valley Way, Hoyland, Barnsley
 - G & B Evans, 3 Regent Street, Hoyland Common, Barnsley
 - D Clegg, 29 Regent Street, Hoyland Common, Barnsley, Barnsley
 - S & C Blower, 11 Regent Street, Hoyland Common, Barnsley
 - M & K Mapplebeck, 6 Sheffield Road, Hoyland Common, Barnsley

A Vaughan, 10 Regent Street, Hoyland Common, Barnsley

D Mangham, 8 Regent Street, Hoyland Common, Barnsley

T & S Brack 14 Regent Street, Hoyland Common, Barnsley

J & R Brack 88 Springfield Road, Hoyland Common, Barnsley

G. Mallan, 2 Rockley Avenue, Birdwell, Barnsley

N.B. Members are minded to note that the latter name and address listed above is not deemed to be an interested party as they do not reside within the immediate vicinity of the school. Also, a further name supplied on the original petition is illegible and therefore has not been included in the above list.

- 5.3 With the exception of comments made relating to other nearby premises which have the facilities to hold regular entertainment events, representations relate to the licensing objectives and are attached as Appendix 2.
- 5.4 Under the provisions of the Licensing Act 2003, representations can be made from Interested Parties who live or have any interest in a business that is located within the vicinity of the premises where the application has been made. In this case both interested parties reside close to the vicinity of where the application has been made.
- 5.4 Each representation sets out a number of areas of concern in relation to the licensing objectives and a précis of these are given below:
- a) 'Events held between 08.00 and 23.00: Issue with parking for events that take place during these times;
 - b) Live Music: Issue relating to how this will be monitored for noise levels;
 - c) School Security: Issue relating to how this will be monitored
- 5.5 The applicants and School Business Manager, Victoria Harrison have been in contact with the Licensing Section during the application process

and have indicated they are willing to work with all parties involved to seek resolution to issues that have arisen.

6. Compatibility with the European Convention on Human Rights

The decision of the Board will amount to a determination of the Council and the rights of the applicant. Therefore, as far as it is possible to do so, the board must comply with the requirements of Article 6 (the right to a fair trial). This means the applicant should be afforded the right to make oral representations at the meeting.

If Members determine to refuse the application, it is necessary for the reasons to be clearly stated.

7 Financial Implications

Not applicable.

8 List of Appendices

Appendix 1 - Copy of the application received

Appendix 2 – Representation from Interested Parties

Officer Contact: K Liddall Tel: (01226) 774258 Date: 16.07.10

APPENDIX 1

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**COPIES OF THE PREMISES LICENCE APPLICATION FORM WILL
BE MADE AVAILABLE AT THE HEARING**

Mrs J E Fraser
 Beech House
 5 Regent Street,
 Hoyland Common
 Barnsley
 S74 0PU

Travis
 Barnsley Metropolitan
 Borough Council
 5 - JUL 2010
 CARRINGTON ROAD

To whom it may concern,

We the following wish to object to the proposals in respect of Hoyland Common Primary School.

The objections are based on the following.

- 1) Events between 08.00 hrs and 23.00 hrs. Where will the people attending these events park? There are presently no adequate parking provisions within the school. (When the school first opened there was a very bad accident concerning a young pupil whom to this day has not made a full recovery. Regent Street is built in the form of a "U" and we have young mothers racing around at 9am in the morning - another accident waiting to happen. We have people parking outside our driveways even though they can clearly see that we need access to our garages. There is not at the present time enough space for the people that live on Regent Street to park let alone for people attending functions at the school.
- 2) Live Music - If a licence is granted in respect of this how will this be monitored for noise levels?
- 3) This is a school there are 3 public houses within the immediate vicinity, there is the recently refurbished community hall with parking which presumably was to hold events and there is the Birdwell academy theatre which has regular entertainment is it really necessary to turn our children's schools into live venues for entertainment?
- 4) The security in our schools should be of the utmost importance if live events are taking place during school times ie from 08.00 hrs how is this to be monitored with everybody and anybody entering the school?

Name	Signature	Address
J.E FRASER	<i>J.E Fraser</i>	5 REGENT ST HOYLAND COMMON
A.I.S FRASER	<i>A.I.S Fraser</i>	
S Wood	<i>S Wood</i>	4 REGENT ST HOYLAND COMMON
L. VARTY	<i>L. Varty</i>	6 Regent St Hoyland Common
D.I VARTY	<i>D.I Varty</i>	6 Regent St Hoyland Common
M. TULLY	<i>M. Tully</i>	31 REGENT STREET HOYLAND COMMON
E. GURDEN	<i>E. Gurden</i>	18 Regent St. Hoyland Common
C. C. WILSON	<i>C. C. Wilson</i>	10 REGENT STREET
UNCLE	[Signature]	10 REGENT STREET
C. ROSS	<i>C. Ross</i>	CROSS KEYS P.H. SHEFFIELD RD HOYLAND COMMON
A. LEADBEATER	<i>A. Leadbeater</i>	21 VALLEY WAY HOYLAND
G. MANN	<i>G. Mann</i>	2 ROMNEY AVE BIRDWELL
J. CURRY	<i>J. Curry</i>	5 REGENT ST HOYLAND COMMON
K. Kelly-Grain	<i>K. Kelly-Grain</i>	3 Regent Street Hoyland Common

Application for a premises licence to be granted
under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Mr Tom Banham and Mrs S Harrison

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Hoyland Common Primary School Sheffield Road			
Post town	Barnsley	Post code	S74 0DJ
Telephone number at premises (if any)	01226 369640		
Non-domestic rateable value of premises	£		

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as
Please tick yes

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
- i. as a limited company please complete section (B)
- ii. as a partnership please complete section (B)
- iii. as an unincorporated association or please complete section (B)
- iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current postal address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes

Current postal address if different from premises address			
Post Town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Mr Tom Banham and Mrs S Harrison
Address Hoyland Common Primary School Sheffield Road Hoyland Barnsley S74 0DJ
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.) Acting Co Headteachers
Telephone number (if any) 01226 369640
E-mail address (optional) v.harrison2@barnsley.org

Part 3 Operating Schedule

When do you want the premises licence to start?

Day Month Year

0	1	0	7	2	0	1	0
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If you wish the licence to be valid only for a limited period, when do you want it to end?

Day Month Year

--	--	--	--	--	--	--	--

Please give a general description of the premises (please read guidance note1)

Single storey school building.

One main entrance door security locked

Hall with 2 doors to corridors and one external fire exit

2 main corridors all having external fire exits

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick yes

- | | |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | <input checked="" type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input checked="" type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input checked="" type="checkbox"/> |

Provision of entertainment facilities:

- | | |
|---|-------------------------------------|
| i) making music (if ticking yes, fill in box I) | <input checked="" type="checkbox"/> |
| j) dancing (if ticking yes, fill in box J) | <input checked="" type="checkbox"/> |
| k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K) | <input checked="" type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	8.00	23.00	Please give further details here (please read guidance note 3)		
Tue	8.00	23.00			
Wed	8.00	23.00	State any seasonal variations for performing plays (please read guidance note 4)		
Thur	8.00	23.00			
Fri	8.00	23.00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	8.00	23.00			
			State any seasonal variations for the exhibition of films (please read guidance note 4)		
Tue	8.00	23.00			
			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Wed	8.00	23.00			
Thur	8.00	23.00			
Fri	8.00	23.00			
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3) Sports days, after schools clubs and coaching etc
Day	Start	Finish	
Mon	8.00	23.00	
Tue	8.00	23.00	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed	8.00	23.00	
Thur	8.00	23.00	<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri	8.00	23.00	
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish			
Mon	8.00	23.00	Please give further details here (please read guidance note 3)		
Tue	8.00	23.00			
Wed	8.00	23.00	State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur	8.00	23.00			
Fri	8.00	23.00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat					
Sun					

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	8.00	23.00			
Tue	8.00	23.00			
			State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Wed	8.00	23.00			
Thur	8.00	23.00			
			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri	8.00	23.00			
Sat					
Sun					

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon	8.00	23.00			
Tue	8.00	23.00			
			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)		
Wed	8.00	23.00			
Thur	8.00	23.00			
			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri	8.00	23.00			
Sat					
Sun					

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)</p>			<p><u>Please give a description of the type of entertainment you will be providing</u></p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)</p>	Indoors	<input type="checkbox"/>
Mon	8.00	23.00		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue	8.00	23.00	<p><u>Please give further details here</u> (please read guidance note 3)</p>		
Wed	8.00	23.00	<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)</p>		
Thur	8.00	23.00	<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)</p>		
Fri	8.00	23.00			
Sat					
Sun					

Provision of facilities for making music Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u> 		
			<u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon	8.00	23.00			
Tue	8.00	23.00	<u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4)		
Wed	8.00	23.00			
Thur	8.00	23.00	<u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri	8.00	23.00			
Sat					
Sun					

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick (see guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give a description of the facilities for dancing you will be providing</u>		
Mon	8.00	23.00	<u>Please give further details here</u> (please read guidance note 3)		
Tue	8.00	23.00			
Wed	8.00	23.00	<u>State any seasonal variations for providing dancing facilities</u> (please read guidance note 4)		
Thur	8.00	23.00			
Fri	8.00	23.00	<u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u>	
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors <input type="checkbox"/>
Mon	8.00	23.00		Outdoors <input type="checkbox"/>
				Both <input checked="" type="checkbox"/>
Tue	8.00	23.00	<u>Please give further details here</u> (please read guidance note 3)	
Wed	8.00	23.00	<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)	
Thur	8.00	23.00	<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	
Fri	8.00	23.00		
Sat				
Sun				

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon					
Tue					
			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)		
Wed					
Thur					
			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun					

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name	
Address	
Postcode	
Personal Licence number (if known)	
Issuing licensing authority (if known)	

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	8.00	23.30	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)
Tue	8.00	23.30	
Wed	8.00	23.30	
Thur	8.00	23.30	
Fri	8.00	23.30	
Sat			
Sun			

P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

Fire risk assessments plus risk assessments for events taking place

b) The prevention of crime and disorder

Front main door security locked
No alcohol on site
Volunteers are CRB checked
Regular perimeter checks to take place to prevent intruders on school site
School alarmed
No smoking site and signs displayed

c) Public safety

Fire exits clearly marked on all external routes
Visible running man signage showing direction for exit route
Clear notices detailing assembly points on all exit routes
All staff have undertaken fire safety training (25.05.10)
Staff will be present on duty at all events
Regular perimeter checks to take place to prevent uninvited intruders onto the school site to prevent crime and disorder
First aid trained staff on site
No smoking site

d) The prevention of public nuisance

No loud music to be played noise to be at a minimum so as not to cause disruption to the surrounding neighbourhood
no alcohol on school site
No smoking

e) The protection of children from harm

School ensures all helpers are CRB checked
 Staff on duty at all events
 First aid trained staff


Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	07.06.10
Capacity	Acting Co Headteacher

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	07.06.10
Capacity	Acting Co Headteacher

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)			
Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			

Notes for Guidance

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

